



THE CORPORATION OF WALTHAM FOREST COLLEGE

11 JULY 2023

The meeting of the Corporation of Waltham Forest College will be held on Tuesday 11 July 2023 commencing at 18:00 at the College in the Mallinson Room

4 July 2023

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Governors are asked to make known if they have any interests to declare given the issues included on this agenda.

3. MINUTES OF THE MEETINGS OF THE CORPORATION HELD ON 21 MARCH AND 23 MAY 2023

- i. *The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.*
- ii. *Report on Chairs action and use of Corporation Seal since last meeting*
 - Approved under Chairs Action
 - Reserves Policy
 - Treasury Management Policy
 - Extension of Gas Contract

4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

5. PRINCIPAL'S COLLEGE REPORT	Enclosure	JG
6. SAFEGUARDING AND PREVENT REPORT	Enclosure	AA
7. CURRICULUM AND QUALITY		
7.1 Draft Minutes of the Committee Meeting on 23 May 2023	Enclosure	AM
7.2 Update on Curriculum and Quality/QIP	Enclosure	HR
8. FINANCE AND RESOURCES		
8.1 Minutes of the Committee Meetings on 11 May and 4 July (Draft) 2023	Enclosure	YA
8.2 Income and Expenditure Budget 2023-24	Enclosure	AR-T
8.3 Income and Expenditure 2022-23 – Monthly Management Accounts For 31 May 2023	Enclosure	AR-T
8.4 Capital Update	Enclosure	AR-T
8.5 Revised Financial Regulations	Enclosure	AR-T
8.6 Estates Strategy Approval	Enclosure	AR-T
8.7 Tuition Fees	Enclosure	AR-T
8.8 Subcontracting	Enclosure	AR-T
8.9 Contracts	Enclosure	AR-T

9	HUMAN RESOURCES UPDATE	Enclosure	MP
10	AUDIT AND RISK		
	10.1 Draft Minutes of the Committee Meeting on 21 June 2023	Enclosure	ME
	10.2 Draft Internal Audit Plan 2023/24	Enclosure	AR-T
	10.3 Note arrangements for the audit of the Financial Statements for the College for 2022/23	Enclosure	AR-T
	10.4 Note MPM return - for information	Enclosure	AR-T
11	RISK MANAGEMENT		
	11.1 Risk Management Framework - Draft Risk Appetite Statement Approval	Enclosure	AR-T
	11.2 College Risk Register Update	Enclosure	AR-T
12	SEARCH, GOVERNANCE AND REMUNERATION		
	12.1 Draft Minutes of the Search, Governance and Remuneration Committee Meeting on 26 June 2023 (Part 1)	Enclosure	YA
	12.2 Governance Report:	Enclosure	NS
	<ul style="list-style-type: none"> • Appointment and re-appointment of Governors/ Co-opted Members. • SPH Grievance Policy • Review of Corporation's instrument and articles, standing orders, Scheme of Delegation, Committees Terms of Reference. • Appointment of Vice Chairs of Corporation • Membership Composition. • Dates of Meetings 2023/24 and Workplan. • Progress against the Governance Action Plan. 		
13.	ANY OTHER ITEMS OF URGENT BUSINESS		
	Items must be notified and agreed by the Chair in advance of the meeting.		
14.	THANK YOU TO STUDENT GOVERNORS		
15.	DATE OF NEXT MEETING		

Autumn term -TBC