

Waltham Forest College



THE CORPORATION OF WALTHAM FOREST COLLEGE

21 MARCH 2023

The meeting of the Corporation of Waltham Forest College will be held on **TUESDAY 21 March 2023** in The Mallinson Room, Waltham Forest College, Forest Road commencing at **18:00**.

14 March 2023

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Governors are asked to make known if they have any interests to declare given the issues included on this agenda.

3. MINUTES OF THE CORPORATION MEETING HELD ON 13 DECEMBER 2022

- i. The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.* (enclosure) **PB**
- ii. Report on Chairs action and use of Corporation Seal since last meeting* (verbal/enclosure) **NS**
- Approved under Chairs Action
 - Utility Contract –22 February 2023
 - Appointment of Capital Project contractors
 - Activity centre contract
 - Corporation Seal - Deed of Grant with London Power Network for Easements of underground electric lined at WFC – sealed and signed 10 March 2023

4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

5. PRINCIPAL'S COLLEGE REPORT

The Corporation is asked to receive and consider the Principal's report. (enclosure) **JG**

6. FINANCE AND RESOURCES COMMITTEE

- 6.1 Draft Minutes of the Meeting on 26 January 2022 (enclosure) **YA**
- 6.2 Monthly Management Accounts For 31 January 2023 (enclosure) **AR-T**
- 6.3 Approval of Health & Safety Policy (enclosure) **AR-T**
- 6.4 Partner sub-contracting (enclosure) **NK**



- 6.5 Update on Further Education Capital Transformation Fund (Fectf) and T Level Update (enclosure) **AR-T**
- 7. CURRICULUM AND QUALITY COMMITTEE**
- 7.1 Draft Minutes of the Meeting on 7 February 2023 (enclosure) **AM**
- 7.2 Curriculum and Quality Report (enclosure) **HR**
- 8. SAFEGUARDING AND PREVENT REPORT** (enclosure) **AA**
- 9. AUDIT AND RISK COMMITTEE**
- 9.1 Report of the Meeting on 20 March 2023 (verbal) **ME**
- 9.2 Reappointment of IAS (verbal) **ME**
- 9.3 Data Protection Policy (enclosure) **AR-T**
- 10. COLLEGE RISK MANAGEMENT**
- College Risk Register. (enclosure) **AR-T**
The Corporation is asked to receive and consider the College Risk Register
- 11. SEARCH, GOVERNANCE AND REMUNERATION COMMITTEE**
- 11.1 Draft Minutes of the Meeting on 14 March 2023 (Part 1) (to follow) **YA**
- 11.2 Confirmation of Governor Appointment (Verbal) **YA**
- 11.3 Appointment of Co-Opted Member (Verbal) **YA**
- 11.4 The EPPWG Monitoring and Reporting Structure (Verbal) **NS**
- 11.5 Progress against the GAP. (enclosure) **NS**
- 12. ITEMS FOR INFORMATION**
- 13. ANY OTHER ITEMS OF URGENT BUSINESS** (verbal) **PB**
- 14. CORPORATION MEMBERS - REFLECTIONS ON MEETING** (verbal) **PB**
- 15. DATE OF NEXT MEETINGS:**
Corporation – Tuesday 11 July 2023