

Waltham Forest College



THE CORPORATION OF WALTHAM FOREST COLLEGE

9 NOVEMBER 2023

The meeting of the Corporation of Waltham Forest College will be held on **THURSDAY 9 November 2023** in Room 102, Waltham Forest College, Forest Road commencing at **18:00**.

2nd November 2023

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

1.1 Ratification of Student Governors' appointment – see item 14.2

2. DECLARATION OF INTERESTS

Governors are asked to make known if they have any interests to declare given the issues included on this agenda.

3. i. MINUTES OF THE MEETINGS OF THE CORPORATION HELD ON 11 JULY 2023

(enclosure) PB

The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.

ii. REPORT ON CHAIRS ACTION AND USE OF CORPORATION SEAL SINCE LAST MEETING

(enclosure) PB/ART

- Approved under Chairs Action and attached for information
 - Air Handling Unit contract
 - Cashflow Management & Treasury Deposit
 - Post 16 Capacity Consultants Contracts
 - Safeguarding and Prevent Policy 2023-24

4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

5. PRINCIPAL'S COLLEGE REPORT

(enclosure) JG

- i. *The Corporation is asked to receive and consider the Principal's report.*
- ii. *Strategic Options working Group (SOWG) report of meetings August/September 2023- for information*

6. SUBCONTRACTING REPORT

(enclosure) NK

The Corporation is asked to receive and consider a report on subcontracting.



7. **SAFEGUARDING AND PREVENT REPORT** (enclosure) **AA**
The Corporation is asked to receive and consider the Safeguarding and Prevent report.
8. **HUMAN RESOURCES ANNUAL REPORT** (enclosure) **MP**
The Corporation is asked to receive and consider the Annual H.R. report.
9. **CURRICULUM AND QUALITY REPORT** (enclosure) **HR**
The Corporation is asked to receive and consider update report on curriculum and quality
10. **FINANCE AND RESOURCES** (enclosure) **AR-T**
MONTHLY MANAGEMENT ACCOUNTS FOR 31 JULY 2023
The Corporation is asked to receive and consider the Management Accounts to 31 July 2023 and provisional outturn 2022-23.
11. **RISK MANAGEMENT** (enclosure) **AR-T**
11.1 RISK MANAGEMENT ANNUAL REPORT
The Corporation is asked to receive and consider the annual Risk Management report
11.2 RISK REGISTER
The Corporation is asked to receive and consider the College Risk Register
12. **GDPR ANNUAL REPORT** (enclosure) **AR-T**
The Corporation is asked to receive and consider the Annual GDPR report.
13. **HEALTH AND SAFETY ANNUAL REPORT** (enclosure) **AR-T**
The Corporation is asked to receive and consider the Annual H&S report.
14. **GOVERNANCE** (enclosure) **YA/NS**
14.1 Draft minutes and report of the Search, Governance and Remuneration Committee Meeting on 1 November
14.2 Governance Report (enclosure) **NS**
15. **ANY OTHER ITEMS OF URGENT BUSINESS** (enclosure) **PB**
16. **CORPORATION MEMBERS - REFLECTIONS ON MEETING** (verbal) **PB**
17. **DATE OF NEXT MEETING**
Tuesday 19 December 2023