

THE CORPORATION OF WALTHAM FOREST COLLEGE

MINUTES OF THE MEETING HELD ON 9 NOVEMBER 2023

MEMBERS OF THE CORPORATION

Youness Abidou	apologies	Member, Vice Chair of the Corporation, Chair of F & R
Antoinette Beekye	present	Staff Member
Paul Butler	present	Member, Chair of the Corporation, Safeguarding Champion
Omur Derelikoylu	present	Staff Member
Michael Eichhorn	present	Member, Chair of A & R
Janet Gardner	present	Member, Principal & Chief Executive Member
Andrew Hall	present	Member, sustainability champion
Susannah Hume	apologies	Member
Bryan Johnston	present	Member
Alison Morris	apologies	Member, Vice Chair of the Corporation, Chair of C & Q, Careers Champion
Renatta Nzomono	present	Member
Amir Seyyad	present	Member
Leon Smith	present	Member
Gbeminiyi Soyinka	present	Member
Sidonia Crisan	present	Student Member
Kwasi Owusu-Mensah	present	Student Member

CLERK TO THE CORPORATION

Naomi Shoffman Director of Governance (DoGov)

IN ATTENDANCE

Elton D'Souza

Hassan Rizvi Deputy Principal Curriculum & Quality (DPCQ)

Abena Rodman -Tay Deputy Principal Finance & Resources (DPFR)

Amir Ahmed Director of Services for Students (DoSS)

Nadeem Khalifa Director of BIDU (DBIDU)

Melanie Price Director of Human Resources (DHRD)

Due to the Coronavirus pandemic (Covid-19) the Corporation agreed that meetings may be held using Teams videoconferencing as per the Waltham Forest College Instrument & Articles, Instrument 1 (g).

56.23 WELCOME AND APOLOGIES FOR ABSENCE

- i. The DoGov advised that as a result of a robust election process the following learners have been elected as Student Governors for 2023-24:
Sidonia Crisan and Kwasi Owusu-Mensah

THE CORPORATION AGREED TO RATIFY THE STUDENT GOVERNORS' APPOINTMENT WITH EFFECT 9 NOVEMBER 2023-31 JULY 2024. BOTH STUDENT GOVERNORS WERE DULY INVITED TO JOIN THE MEETING.

- ii. The Chair welcomed all to the meeting and in particular the new governors and Mr Elton D'Souza who is carrying out the external governance review. Brief introductions were made all round all round.
- iii. Apologies were received from the following members: Mr Abidou and Ms Morris – due to illness, and Ms Hume who is on parental leave.

57.23 DECLARATION OF INTERESTS

There were no declarations.

58.23 MINUTES OF THE MEETINGS OF THE CORPORATION HELD ON 11 JULY 2023

The Minutes of the Corporation meetings held on 11 July 2023, were agreed by the Corporation to be signed by the Chair as a true record.

The Corporation ratified the following items which had been approved via Chairs Actions:

- Air Handling Unit contract
- Post 16 Capacity Consultants Contracts
- Safeguarding and Prevent Policy 2023-24
- Cashflow Management & Treasury Deposit - The DPFRR advised that the college has been looking to retain the services of a broker to support the college in diversifying some of the cash. This is following what is best practice which is having a contingency and using a broker for diversification. Three proposals have now been submitted. Which will be presented to members of the Finance and Resources and Audit and Risk committees, due to the timing any recommendation made, may need to be approved via chairs action and reported to the next Corporation meeting. The DPFRR further advised that there are likely to be bids in the pipeline which due to the timing of announcements and tight submission deadlines may need to be approved via chairs action. In any such cases the relevant committee will be provided with the information required to make a recommendation which will be circulated to all Governors ahead of Chairs approval being sought. All such Chair's actions will be recorded in the minutes of the subsequent Corporation meeting.

59.23 MATTERS ARISING

None

60.23 PRINCIPAL'S COLLEGE REPORT

The Principal presented her report and highlighted the following:

- The College has maintained its strong position on quality and finances and the final outturn for 2022/23 is exceptionally high overall for both student outcomes and finances, meeting the vast majority of KPI targets. This is particularly noteworthy given that at the beginning of the year we were anticipating a deficit due to the 500% increase in utilities.
- The final outturn for overall student achievement in 2022/23 is above national rate and above the final outturn for 2021/22.
- Achievement rates for apprenticeships is above national rates and above the final outturn for 2021/22.
- The financial outturn for 2022/23 shows a surplus which is above the financial plan.

- Overall year-end cash reserves have increased compared to 2021/22.
- The new academic year 2023/24 has started with strong recruitment of 16-18-year learners. And is above the allocation for 2023/24 and slightly below the full year Business Plan target. Overall, current enrolment is at 97% for the full year with November/January programmes still to recruit.
- The Proposed KPIs in the report have been calculated on an ambitious basis. However, we will not be comparing like for like and the achievement target is at a slightly lower rate primarily because of the changing pictures in qualifications although we still think it is an ambitious target.
- The various strategies that the College has put in place to improve engagement with school, stakeholders and recruitment.
- There have been several high-profile visits to the College this term, including government ministers and the FE Commissioner which have all been positive.
- The College has been referred by Ofsted and FEC to work with other colleges and share best practice.
- The College is growing in strength, reputation and reach.
- As agreed after last year's strategic planning session, a strategic options working group (SOWG) was formed to look at different opportunities. One of which was to take part in a SPA looking at a merger with a sixth form college which we had been approached by the FEC to participate in. The SOWG met over the summer to consider the recommendations and agreed that the financial and other risks were substantial and so decided not to proceed with the SPA. However, at the same time the sixth form college had taken the decision to withdraw from the process. The Principal said that the SOWG had been very helpful in supporting the Senior team with the risk assessments and scenario planning. One of the working group members added that the Senior team had considered and presented an array of key points and risks along with best case and what if scenarios. He said that the SOWG had offered to support the other college with a peer assist and review, but the Principal said they had not taken this up. The Principal advised that there is another opportunity the College is looking to explore– the acquisition of adjacent land to meet accommodation demand, and so we will convene a SOWG meeting if this progresses. A member commented that some of the measures in the appraisal report had looked good and asked what this tells us about our risk assessment processes. The Principal said that it highlighted the importance of culture and also the issues around the sixth form college's curriculum and financial investments in staff and the estate.
- The announcement of proposed changes to and reform of qualifications and the introduction of ABS qualification which is still a good few years away. In the meantime, T Levels are still a national priority. Many of the qualifications currently being delivered in College will be defunded 24/25. The College had already identified last year that 70% of provision would be impacted by the reforms. And so, we looked to diversify our offer and focus on those areas that had growth – A levels, T levels and GCSE which are on the curriculum offer for next year. This will be the first year the College is running T levels, recruitment is low which reflects the national picture and there will be a lot of change over the next couple of years, and we will need to mitigate the risks. The Chair commented that the pace of change with overnight introductions of new policies is a challenge to staff. Should there be a change of government labour have committed to a curriculum review. The Principal said that one of challenges will be the recruitment of new specialisms which is an ongoing challenge.
- HR - There has been a reduction in sickness – with short term sickness just over 2 days. Staff turnover has halved on the previous year with half of them voluntary. The Chair asked what support staff received before they were let go? The Principal advised that there is a lot of support in place, such as assigning a buddy, training and development and its only once staff have gone though that process if there are still capability issues, they are let go.
- The College was successful in the recent Mayor of London Adult Skills Awards and was awarded highly commended in the Good Work Employer category, recognising our work as a good employer.

- Attendance is still too low. Across the borough there is a reported 8% drop in attendance but ours hasn't dropped at the same rate. External agencies have highlighted the work and wrap around support we provided outside of the curriculum to enable students to achieve despite the challenges with attendance. A member asked if the attendance rate doesn't improve if this will impact an Ofsted grade. The Principal said this is a national and local issue as more students having to work extra shifts due to the cost of living crisis. So, it could work either way. There is no national average for attendance and the internal target was ambitious. It will be important to demonstrate that students are engaged and making good progress, which we were able to demonstrate last year. Other institutions (HE) are able to capture engagement through a range of media. The College is not sophisticated enough to be able to record other types of engagement such as people attending classes on a different day, the attendance mark only captures attendance to the timetabled session. The staff member said it would be interesting to know what the College's attendance was when last inspected to see the distance travelled. The Principal said that attendance in last Ofsted was about the same, but achievement rates were 10% lower.
- The data in the report shows strong recruitment with a continuing trend of growth and strong numbers for next year. A member asked if that would mean that we will outgrow our capacity. The Principal said we have reached that point so had stopped recruiting in most areas. The College is recruiting still for programmes like NEETS and later starting programmes and there will be some attrition. There is also some capacity to increase class sizes slightly. Another member said it is good to learn from the process as to when to stop recruitment as we need to efficiently serve the students. The Principal said that the College will be investing in a new time tabling system, to speed up changes and know what the permutations are for optimum efficiency and to adapt and make decisions. The Chair asked what are triggers for the numbers the Principal said that the College's conversion rate is higher than London average. Also, the data shows that the College is becoming more of a first-choice provider.
- Management has looked at lessons learned as part of a review of recruitment. This risk is on the register and is rated higher than previously. In some cases, we have directed students to other institution that offer more suitable programmes. A member suggested that capacity a bigger risk and also it depends on the qualification reforms. The Principal said that we are looking at potentially renting space and are still open to other forms of collaboration with ongoing informal discussion around that. It is important that the College grows at a sustainable level and not risk quality, and that we recruit with integrity.
- As a result of the ONS reclassification colleges are unable to take out commercial loans. Currently government loans are only available to colleges in financial trouble or mid-way through capital projects or have RACC buildings.
- The Forecast financial health is based on an increased score.
- The College has significantly reduced its carbon footprint by 36% over the past year.
- Engagement with stakeholders. - There has been increased and improved engagement with the local council.

The members made the following comments:

The work that's taken place should be commended as it has shown a notable difference. And we should celebrate what been done by the senior team which has worked extremely well.

The Principal said this is down to the buy in of all staff who commit and contribute to this.

The amount of partnership working and networking that is taking place is very positive, especially The Principal's recent appointment as a co-opted board member of the CBI London Council.

This level of engagement puts the college in a strong position nationally and creates opportunities.

THE CORPORATION AGREED TO:

- **NOTE THE EXCELLENT PERFORMANCE AGAINST KPIS FOR 2022/23**
- **APPROVE THE KPIS FOR 2023/24**
- **APPROVE FURTHER EXPLORATION OF THE LAND SALE ADJACENT TO THE COLLEGE AND REPORT BACK TO CORPORATION.**
- **NOTE THE NEWVIC STRUCTURE AND PROSPECTS APPRAISAL PROPOSAL RECOMMENDATIONS AGREED WITH THE STRATEGIC OPTIONS GOVERNORS' WORKING GROUP**

Ms Crisan withdrew from the meeting.

61.23 SUBCONTRACTING

The DoBIDU presented the report and highlighted the following:

- The list of subcontractors for the year 2023-24, there are no changes to the providers being used to deliver this year and a summary of each provider.
- In terms of achievement data, learners performed well in line with what was expected.
- There has been a small increase in the ESFA funding stream which has been driven by two factors; an increase in the number of learners and also in the funding rate per learner.

A member asked how the subcontractors' financial health is monitored. The DoBIDU explained that as part of the College's due diligence the finance team carry out a review of each subcontractors' financial accounts on a quarterly basis.

A member asked why the College is using the same small number of providers – the DoBIDU explained that they have all gone through the procurement process and there is less of a risk working with the same providers. A discussion followed around the rationale for using the providers, (which is captured in the paper) advantages for 16-18 working with a subcontractor and that possibly we may look to deliver provision under a different mode going forward with subcontracting. All subcontractors are on a 3-year contract which is reviewed annually. They are currently in year 2 of the cycle.

A member asked how AI will impact on subcontracted provision. The DoBIDU said there is a mixture amongst providers and what being done. His team is taking a proactive approach and talking to specialist providers to see what is available and being delivered, however there are some issues with the software that is being piloted at the moment. The team should be able to provide feedback by the end of the term. One of the staff governors added that AI could help alleviate teachers' admin tasks as it can be used to create lesson plans, resources and assessments.

A member asked if there is any risk of subcontractors over delivering. The DoBIDU advise that all subcontractors know they will not get paid if they go over the contract value and this is clear in the contracts.

THE CORPORATION AGREED TO:

- **NOTE FINAL POSITION FOR SUBCONTRACTING FOR THE YEAR 2022-2023 USING R14 DATA**
- **MONITOR THE PROGRESS OF CURRENT SUBCONTRACTED ACTIVITY FOR THE YEAR 2023-2024 AS OF R02.**
- **NOTE THAT THE PROPORTION OF SUBCONTRACTED ACTIVITY BETWEEN PROVIDERS MAY VARY ACCORDING TO STAKEHOLDER DEMAND BUT IS UNLIKELY TO INCREASE IN ITS OVERALL VALUE FOR THE YEAR.**
- **NOTE THE MECHANISMS USED BY THE COLLEGE TO MONITOR AND SUPPORT THE QUALITY AND COMPLIANCE OF ALL SUBCONTRACTED ACTIVITIES.**

The DoBIDU withdrew from the meeting.

62.23 SAFEGUARDING AND PREVENT REPORT

The DoSS presented the Safeguarding and Prevent Report and highlighted the following points and work the team has been doing around these areas:

- Top three themes for referrals
- The List of organisations and partnerships put in place.
- The slight increase in vulnerable learners
- Further to the latest KCSIE the teams needed to revise some protocols re referrals.
- The College has invested in new IT filters and monitoring software.
- Work done around the current middle east conflict the impact of this work is being monitored.
- The theme for next week's Student conference will be on emotional resilience bad news.

The members discussed the following:

The College's management of and response to the Middle east conflict and the expectations of staff who have a role in promoting democracy and linking back to British values. All agreed that the measures and support put in place had made the college a safe place for learners with different views. The Principal commended how well the staff particularly middle management responded and dealt with some difficult conversations. They have had to deal with similar issues on site as we've been seeing outside – we have been clear that the college is a neutral territory and have where necessary taken some robust action. The student governor said that some learners were fully engaged in the middle east discussions and tutorial allowed plenty of discussion.

A Governor asked about the general mood within the college and whether there are sufficient resources and capacity to respond. The DoSS said that the college has introduced additional resources in the safeguarding team to address the mental health issues and other challenges such as the current middle east conflicts. Generally, the mood overall is positive and respectful.

A member suggested that issues such as above may need to be reflected more robustly in the risk register in terms of reputation.

The Chair commented that it good to hear what's being done and being able to have those conversations on a broader scale.

THE CORPORATION AGREED TO.

- **NOTE THE SAFEGUARDING DATA TRENDS AND ACTIONS TAKEN TO MITIGATE RISKS.**
- **NOTE THE LOCAL AND NATIONAL PREVENT RISKS**

The DoSS withdrew from the meeting.

63.23 HUMAN RESOURCES UPDATE

The DoHR presented the report and highlighted the following points:

- This is an update to the interim paper presented to the July meeting and captures the full data to the end of July 2023.
- The workforce currently comprises of 342, full time equivalent (FTE) 278.11staff and remains diverse and broadly in line with local demographics.

- Overall, the HR department has made considerable progress in recruitment, employee engagement and reducing staff absence. While the turnover rate has decreased, we continue to monitor and respond to market trends. There is not any current AoC data on this, but we are within the range in the last published sector average. Our commitment to fostering a positive work environment remains strong as we navigate through the challenges ahead. The reduction in turnover seems to be a national trend due to financial crisis.
- Our focus for the coming year is to build upon the improvements we have made over the last nine months and to develop further our strategies for recruitment and wellbeing.
- There has been 100% completion of mandatory training.
- The safeguarding work that has been undertaken to ensure the central record is up to date. The Chair and Principal check the record on a regular basis.
- We are promoting the new EAP service in place, but it is not used as much as would like.
- Our staff absence rate stands at 5.23 days lost per person, 2.32days excluding long term sickness. This continues our trend of reducing sickness absence across the college.
- WFC has an aging workforce with 48.07% of our staff in the 50-69 category. This equates to over 100 staff members which is a significant proportion of our staffing body. The increase is a feature across the sector and can be a risk or an opportunity. As a result, it is even more imperative that we continue our work on building our talent pool and developing our succession plans.
- We are struggling to recruit in some areas as we are surrounded by big college groups which pay more.
- The turnover for 2022-23 is 7.3% (voluntary turnover) and including mandatory is 12.4%. The last sector benchmarking undertaken by the AoC was in 20/21 and the data for turnover was on average 19.4% across all colleges in the South. Nationally the figure reduces to 17.8%.
- The CPD programmes offered both to retain staff and as part of recruitment.
- The staff survey outcomes response rate is a good indication of engagement,
- The achievements for the College which helps with recruitment of staff.
- CPD and succession planning.
- For the first time the college has produced a combined pay gap report, which is not a mandatory requirement, incorporating Gender, Ethnicity and Disability. The college has identified pay gaps in all three segments which needs to improve. However, we do not have anything to benchmark against as this is our first year and we are the only college to publish. The Principal added that the College is committed to try and overcome barriers and disadvantage and making sure we continue to be a fair and inclusive employer.

A member asked that future reports include unfilled vacancies so we can start looking at trends going forward.

A discussion ensued around the recruitment and salary gap issues which are impacted by large local college groups paying significantly more. The DoHROD said the college has done work around other benefits and culture and also is working hard on our brand to have a positive impact on staff. Having different accreditations helps this work. A member suggested the Board takes a deep dive into succession planning- the DoHROD said that a lot of work is being done on that and she will update board. It was agreed to add this as a topic for the Board Strategy day.

THE CORPORATION NOTED THE HUMAN RESOURCES REPORT

The DoHR withdrew from the meeting.

64.23 CURRICULUM AND QUALITY REPORT

The DPCQ introduced the report which provides an update on progress to the end of year 2022-23 and an update on the start of the academic year 2023-24. He highlighted the following points:

- 2022-23 was a very successful year.
- Many Learners have been moved from FS to GCSE courses to improve their achievement.
- National rates will be updated most provisionally in November.
- . The College has changed the awarding body for GCSE English and maths because their assessment modes are more suitable to our learners which English is not a first language.
- Apprenticeships have bounced back However, the outcomes for apprenticeships for 2023-24 are going to be affected due to the legacy of withdrawals during Covid-19 pandemic, as a significant number of apprentices lost their jobs or left the programme for various personal and or socio-economic reasons.
- The start of this academic year has been positive.

The staff governor asked about the reduced numbers of apprentices – the DPCQ explained that we are reintegrating our offer by consolidating. The College has enrolled extra electrical apprenticeships this year and also plan to enrol on other pathways including digital and AI.

A member observed that it was good to see the progress to university and asked for more context – the DPCQ said the vast majority of learners (90%) got their first-choice university. High needs Learners have also progressed to HE. A full update will be provided to the next C&Q Committee meeting.

A member asked about the work being done to improve GSCSE rates – The Principal responded that there is still a high risk with this provision; learners come in at a low start point and we can measure distance travelled, which is improving, but it's still not good enough.

A member said that we need to be careful not to fall into trap of these problems. We need to balance out the emphasis on what we do well. Are there resources or limiting factors that we can remove that would support that. The DPCQ said there is ongoing work around staff expertise and recruiting the right expertise. Benchmark data will be brought to the next corporation meeting.

A member asked whether there will be any T Level clawback implications? the Principal said that a provision has been made in the accounts for the majority of it, which will be in next month's management accounts.

Governors commended the tremendous outcome on the achievement rates, and which clearly demonstrates that the predicted achievement rates for the year were accurate.

THE CORPORATION AGREED TO.

NOTE THE VERY GOOD PROGRESS AND OUTCOMES OF CURRICULUM AND QUALITY DELIVERY FOR 2022-23.

CONTINUE TO CLOSELY MONITOR THE COLLEGE PERFORMANCE FOR 2023-24.

Mr Owusu-Mensah withdrew from the meeting.

65.23 INCOME AND EXPENDITURE 2022-23 – MONTHLY MANAGEMENT ACCOUNTS TO 31 JULY 2023

The DPFR spoke to the Management Accounts Report to 31 July 2023 which provides a draft position statement on the financial performance of the College to July 2023. She then highlighted the following key points:

- The summary details of the College's draft outturn for income and expenditure, balance sheet and actual cash compared with budget.
- The result shows a very good surplus.
- The Financial Health Score is 'Outstanding'. 3 elements to make that figure.
- The Cash balance and cash days, which exceed the FEC target and demonstrates the College's strong financial position.
- Budget variances

The DPFR then explained the background to and the reason for the request to write off the debt. A member asked if there is anything else of concern on the balance sheet to which the DPFR said there was not, and she agreed to provide the F&R committee with a breakdown and age of debtors.

Members noted the staff to income ratio and a discussion ensued around the variables that contribute to the target.

THE CORPORATION AGREED TO:

- **NOTE AND SCRUTINISE THE MANAGEMENT ACCOUNTS RELATING TO THE JULY 2023 FINANCIAL POSITION.**
- **NOTE THE KEY FINANCIAL RISKS BEING MANAGED AND THE MITIGATING ACTIONS BEING TAKEN BY THE COLLEGE.**
- **APPROVE THE WRITE OFF FOR £27,714.56 RELATING TO AN HISTORIC DEBTOR FROM 2018/19 FOR HIGH NEEDS WHICH HAS BECOME UNCOLLECTABLE WHICH IS INCLUDED IN DEBTORS IN THE BALANCE SHEET.**

66.23 RISK MANAGEMENT ANNUAL REPORT

The DPFR presented the RISK MANAGEMENT ANNUAL REPORT and highlighted the following points:

- The report provides clarity on the level of risk appetite agreed by the Board and identifies key risks, levels of assurance and actions as appropriate to stay within the agreed tolerance of risk.
- The document outlines the RAS of the College in 2022/23 taking into consideration the risks identified in the College's Risk Register and will be part of the College's overarching Risk Management Framework.
- The College's key strategic objective is to deliver outstanding technical and professional learning, which raises aspirations, develops skills and creates futures.
- This document sets out the framework for assessing and monitoring risks to the College in relation to its overarching strategic objective to inform decision making and highlights the owned control environment for the College Executive and Corporation.
- The RAS is broken down into individual risk types. For each risk type, the relevant subject matter experts were consulted.
- The RAS should be reviewed on an annual basis (or as required by a business need as result of in-year risk events).
- The appetite may change depending on the performance and internal and external environment.
- This is first step in the process and the RAS will be piloted in academic year 2023/24 to enable the statements to be tested and revised as necessary before being fully formalised in 2024/25.

The Chair of the Audit and Risk Committee commended the good report and said he believes the work done around sensitivity and stress testing makes a difference and that there are good strategies and embedded risk management.

THE CORPORATION AGREED TO RECEIVE AND NOTE THE ANNUAL REPORT ON RISK MANAGEMENT FOR 2022/23.

67.23 COLLEGE RISK REGISTER.

The DPFR presented the risk register which shows pre and post mitigation scorings, and the controls in place to mitigate risks. The Key risk number and activities were discussed in full.

A member suggested that Capacity may be more of a cause than a risk and that the Audit and Risk Committee should have a conversation around emerging risks, issues such as the Middle East conflict change of government and perhaps each committee should consider risks where they want to have a deep dive whilst keeping a balance between operational and strategic risks. The DPFR said she can use a template to look at that.

One of the staff governor's asked whether there may be an emerging risk around competition of sixth form colleges that are already delivering known qualifications. The Principal responded that sixth forms are facing the same risks around qualifications.

THE CORPORATION NOTED PROGRESS MADE IN ALL RISK AREAS.

68.23 GDPR ANNUAL REPORT

The DPFR presented the report which provides details of five formal breaches recorded between September 2022 and August 2023, with resulting actions and improvements made to address them. None of the breaches resulted in a formal investigation by the ICO. The report also details the current and on-going actions taken to protect College data.

THE CORPORATION NOTED GDPR ANNUAL REPORT.

69.23 HEALTH AND SAFETY ANNUAL REPORT

The DPFR presented the report which provides a summary of the Health and Safety performance for the academic year 2022/23 including internal audits, policy reviews, incidents and accidents and the work of the Health and Safety Committee. One accident was reported to the HSE to comply with RIDDOR in the period.

THE CORPORATION AGREED TO:

- **NOTE THE CONTENTS THIS REPORT.**
- **NOTE THE KEY RISKS BEING MANAGED BY THE COLLEGE AND ACTIONS TAKEN.**

70.23 SEARCH, GOVERNANCE AND REMUNERATION COMMITTEE MEETING ON 1 NOVEMBER 2023

The Committee reported on the meeting and the items considered, and recommended for approval, the majority of which are on this meeting's agenda.

THE CORPORATION AGREED TO RECEIVE AND NOTE THE DRAFT MINUTES OF THE SEARCH, GOVERNANCE AND REMUNERATION COMMITTEE MEETING ON 1 NOVEMBER 2023

71.23 GOVERNANCE

The DoGov spoke to her report and highlighted the following:

- The Search, Governance and Remuneration Committee, as reported, met with and interviewed

one prospective candidate.

- The Committee agreed, subject to relevant satisfactory checks, to recommend to the Corporation that Ms Remi Iyun be appointed as Governor and to the membership of the Finance and Resources.

THE CORPORATION AGREED TO:

- **APPROVE THE APPOINTMENT OF MS REMI IYUN AS GOVERNOR AND TO THE MEMBERSHIP OF THE FINANCE AND RESOURCES COMMITTEE WITH EFFECT FROM 1 SEPTEMBER 2023 FOR AN INITIAL ONE-YEAR TERM.**
- **APPROVE MR SOYINKA’S MOVE TO THE AUDIT AND RISK COMMITTEE**
- **ADOPT THE REVISED CODE OF GOVERNANCE WEF 31 DEC 2023.**

72.23 ANY OTHER ITEMS OF URGENT BUSINESS

None.

73.23 REFLECTIONS

A brief session ensued for corporation members to discuss their reflections on the meeting.

Members of Staff/ Staff and Student Governors left the meeting.

74.23 – CONFIDENTIAL MINUTE

75.23 DATE OF NEXT MEETINGS:

Corporation – Tuesday 19 December 2023.

The meeting closed at 9.25 pm.

These minutes have been approved by the Corporation as a correct record.	
CHAIR: Paul Butler	DATE: 19 December 2023
	REMOTE CONFIRMATION: OR SIGNED: