

Waltham Forest College



THE CORPORATION OF WALTHAM FOREST COLLEGE

8 MAY 2024

The meeting of the Corporation of Waltham Forest College will be held on WEDNESDAY 8 May 2024 at Waltham Forest College, Forest Road commencing at **18:00**.

1 May 2024

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Governors are asked to make known if they have any interests to declare given the issues included on this agenda.

3. MINUTES OF THE CORPORATION MEETING HELD ON 19 DECEMBER 2023

i. *The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.*

(enclosure)

PB

ii. *Report on Chairs action and use of Corporation Seal since last meeting*

(enclosure)

NS

- Approved under Chairs Action - Swimming Pool Tender Report approved 28 March 2024

4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

5. STUDENT GOVERNOR REPORT

(enclosure) **KOM /**

6. SAFEGUARDING AND PREVENT
Safeguarding and Prevent Report

(enclosure) **AA/
RW**

7. SUBCONTRACTING

(enclosure) **NK**

8. HR REPORT

(enclosure) **MP**

9. PRINCIPAL'S COLLEGE REPORT

The Corporation is asked to receive and consider the Principal's report.

(enclosure) **JG**

10. AUDIT AND RISK COMMITTEE

10.1 Draft Minutes of the Meeting on 5 March 2024

(enclosure) **ME**

10.2 Policies for approval:

(enclosure) **AR-T**

- Freedom of Information Policy
- Data Protection Policy

Waltham Forest College



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| 11. FINANCE AND RESOURCES COMMITTEE | | |
| 11.1 Draft Minutes of the Meeting on 19 March 2024 | (enclosure) | YA |
| 11.2 Income and Expenditure 2023-24 – Monthly Management Accounts For 30 March 2024 | (enclosure) | AR-T |
| 11.3 Update on Progress with The Capital Projects | (enclosure) | AR-T |
| 11.4 Health & Safety update (For information) | (enclosure) | AR-T |
| 12. CURRICULUM AND QUALITY COMMITTEE | | |
| 12.1 Draft Minutes of the Meeting on 26 March 2024 | (enclosure) | AM |
| 12.2 Curriculum and Quality Report | (enclosure) | HR |
| 13. COLLEGE RISK MANAGEMENT | | |
| <i>The Corporation is asked to receive and consider the College Risk Register</i> | (enclosure) | AR-T |
| 14. GOVERNANCE | | |
| Updated Governance Action Plan for approval incorporating EBR recommendations | (enclosure) | NS |
| 15. ITEMS FOR INFORMATION | | |
| 16. ANY OTHER ITEMS OF URGENT BUSINESS | (verbal) | PB |
| 17. CORPORATION MEMBERS - REFLECTIONS ON MEETING | (verbal) | PB |
| 18. DATE OF NEXT MEETINGS: | | |
| Strategy Day – Saturday 29 June 2024 | | |
| Corporation – Tuesday 9 July 2024 | | |