



THE CORPORATION OF WALTHAM FOREST COLLEGE

9 JULY 2024

The meeting of the Corporation of Waltham Forest College will be held on Tuesday 9 July 2024 commencing at 18:00 at the College

2 July 2024

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Governors are asked to make known if they have any interests to declare given the issues included on this agenda.

3. MINUTES OF THE MEETINGS OF THE CORPORATION HELD ON 8 MAY 2024

i. *The Corporation is asked to agree the accuracy of the minutes so that they may be signed by the Chair as a correct record.*

ii. *Report on Chairs action and use of Corporation Seal since last meeting*

- Approved under Chairs Action 3 June 2024 - the appointment of Saxis Group Ltd to provide ICT Networking and Storage Solutions as per the Financial Regulations as the value of this contract is above £150k.
- Approved by the Corporation on 29 June 2024 – Annual Accountability Statement 2024-25 (see item 8)

4. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT THE SUBJECT OF SEPARATE REPORTS

ITEMS FOR DISCUSSION AND/OR APPROVAL

Members are reminded that they are also invited to raise any issues in advance of the meeting on points of query with the authors of the agenda's reports.

5	STUDENT GOVERNOR REPORT	Enclosure	KOM
6	SAFEGUARDING AND PREVENT <i>Safeguarding and Prevent Report</i>	Enclosure	RW
7	SUBCONTRACTING	Enclosure	NK
8.	PRINCIPAL'S COLLEGE REPORT	Enclosure	JG
9.	CURRICULUM AND QUALITY		
9.1	Draft Minutes of the Committee Meeting on 18 June 2024	Enclosure	AM
9.2	HE College Policy /statement	Enclosure	MB
9.3	Update on Curriculum and Quality/QIP	Enclosure	HR
9.4	Progress on accountability statement 2023-24	Enclosure	JG
10.	FINANCE AND RESOURCES		
10.1	Draft Minutes of the Committee Meeting on 25 June 2024	Enclosure	YA
10.2	Income and Expenditure Budget 2024-5	Enclosure	AR-T
10.3	Income and Expenditure 2023-24 – Monthly Management Accounts For 31 May 2024	Enclosure	AR-T
10.4	Capital Update	Enclosure	AR-T
10.5	Revised Financial Regulations	Enclosure	AR-T

10.6	Treasury Management Policy	Enclosure	AR-T
10.7	Reserves Policy	Enclosure	AR-T
10.8	College Fees Policy	Enclosure	AR-T
10.9	HE Fees Policy	Enclosure	AR-T
10.10	Health and Safety Policy	Enclosure	AR-T
11	AUDIT AND RISK		
11.1	Draft Minutes of the Committee Meeting on 11 June 2024	Enclosure	ME
11.2	Draft Internal Audit Plan 2024/25	Enclosure	AR-T
11.3	Note arrangements for the audit of the Financial Statements for the College for 2023/24	Enclosure	AR-T
11.4	Note ONS update for information	Enclosure	AR-T
12	RISK MANAGEMENT		
12.1	Risk Management Framework - Risk Appetite Statement Update	Enclosure	AR-T
12.2	College Risk Register Update	Enclosure	AR-T
13	ANY OTHER ITEMS OF URGENT BUSINESS		
	Items must be notified and agreed by the Chair in advance of the meeting.		
14	THANK YOU TO STUDENT GOVERNOR		
15	DATE OF NEXT MEETING		
	<i>Autumn term -TBC</i>		